Goal 3: Action Step 29

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|  | Action Steps |  |  |
| 1 | Develop an on-line mentor request process to ensure that parents, students, and/or school staff can request a mentor for students, if needed. District website: <http://www.pcsb.org/mentors>  |  |  |
| 2 | Provide school staff with the processes and procedures for submitting an on-line application for a mentor.  |  |  |
| 3 | Develop a marketing plan to communicate to students, staff, parents, and all stakeholder regarding requesting mentors for students. |  |  |
| 4. | Add component to the PCS Engagement APP that will permit parents to submission a mentor request form for their student. |  |  |
| 5. | Create a call-in messaging center that students can call, follow the prompts to requesting a mentor, andthe calls are automatically submitted in written form to appropriate personnel. |  |  |
| 6 | Develop a database system to capture students who have requested mentors, as well as mentors assigned by school staff, parents, or other. |  |  |

Establish and implement a District-wide process to **access** one-to-one mentoring for students throughout the District.